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### **GAZEBO TABLE RESERVATION APPLICATION**

Kaneohe Yacht Club (“KYC”) members in good standing may host small parties at KYC within the terms provided herein. Members who wish to host a party must complete this application. **Sponsoring members must be on site at all times that their guests are present and are responsible for the conduct of their guests at all times including settling all bills and restitution of damage claims.**

Members may reserve tables for a maximum of three hours in the Gazebo (picnic area by the pool) by calling the office and paying a **NON-REFUNDABLE RESERVATION FEE of \$20 per table.** The Gazebo reservation application & fee are **required within 10 days of booking the event or the reservation will not be honored.**

**The maximum number of guests, including children, on each table is 10 with a maximum of 30 for the entire area. Members will be responsible for cleaning up after the party.**

MEMBER NAME		PHONE #	
BILLING ADDRESS (please provide a billing email addresses if preferred)			
EMAIL ADDRESS		NUMBER OF TABLES:	
FUNCTION DATE	TIME	Start:	End:

**FOOD:** Members are invited to bring their own food the Gazebo. **The use of an outside caterer is prohibited.**

**ALCOHOL:** NO OUTSIDE ALCOHOL IS ALLOWED.

**POOL:** The pool may be used as long as the guidelines on the back of this form are adhered to. Signature below releases KYC, its officers, directors, members, agents and employees against any claims, demands or expenses resulting from any injury associated with the pool use.

**PARKING:** Parking of KYC grounds is reserved for KYC members. Guests are to park along Kaneohe Bay Drive and use the pedestrian gate to enter the club.

**DECORATATIONS/ENTERTAINMENT:** Any decorations put up must be removed at the end of the event. No “bouncy houses” or inflatable devices will be allowed. **Confetti/glitter/rice/sand is NOT ALLOWED!**

**BILLING:** Any bar or snack bar purchases must be paid for at the time of purchase. **The \$20/table reservation fee is required PRIOR to the event.** Reservation signs will not be put out if this application and reservation fee is not received.

**MANAGER ON DUTY:** If the Club Manager is not present, the bartender on duty is the Acting Manager and shall be abided by.

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I have read and agree to the above guidelines and Pool Rules.

SIGNATURE:		DATE:	
FEE (\$20/table up to 3 hrs.)		REC'D DATE (check/cash/cc)	

## 1. Use of the Swimming Pool

Use of the pool may be restricted from time to time in accordance with signs posted by the House and Grounds Committee. Pool Rules are as follows:

- a) No child under the age of 5 may use the swimming pool unless an adult, who is specifically responsible for the child, is physically in the pool with the child and supervising the child's activities.
- b) Children between the ages of 5 through 10 years of age may use the swimming pool only if they are, at all times, under the direct supervision of an adult who has specifically agreed to be responsible for their safety. The mere fact that other adults are in the vicinity of the swimming pool does not satisfy this requirement.
- c) No person may use the swimming pool unless he/she is capable of swimming two lengths of the swimming pool unassisted and without the use of flotation devices. Club staff may at any time ask any person using the pool to demonstrate this proficiency.

## 2. Rules for Pool Use

- a) All swimmers must shower before entering either pool.
- b) Any person using either pool must wear a bathing suit. Children in diapers are not permitted in either pool.
- c) Running, "horseplay," ball playing or any other similar activity which is unsafe or detracts from the enjoyment of others using either pool is not permitted in or around the pool area.
- d) Glass containers are not permitted in the pool area.
- e) Life vests, diving gear, large floats, rafts, sails, "noodles," or other large objects are not permitted in either pool. Any type of flotation device must be small enough so as to not interfere with the enjoyment and use of the pool by other swimmers.
- f) No person with an open wound, bandages or rashes is permitted in either pool.
- g) Any accident or injury in or around the pools must be reported to the KYC office personnel immediately.
- h) Any person using either pool must comply with all directions received from KYC personnel related to the use of the pools.

## 3. Hours of Operation

Either pool may be used by persons 10 years of age or older during the hours of 6:00am to 9:00pm every day of the week. Persons 9 years of age and younger may use the pools only during hours that either a lifeguard is on duty or the Kaneohe Yacht Club facilities are open and staffed.

## 4. Private Parties and Guests

- a) Members who invite guests to use the swimming pool and or the wading pool are fully responsible for their guests' activities and for ensuring that their guests know and understand all of the rules related to the use of the both pools. Members shall be on site at all times that guests are present.
- b) Any member hosting a private party at the Club must make prior arrangements with the Club Manager and retain the services of a Club-approved and qualified lifeguard if attendees at the private party will use either pool.

## 5. Information Dissemination

- a) A prominent sign displaying the words "No Lifeguard on Duty" shall be placed adjacent to the swimming pool at all times a lifeguard are not on duty at the pool.
- b) Copies of all rules related to the use of the pools will be posted on the outside wall under the clock adjacent to the pool area and on the bulletin boards of each of the restrooms.
- c) Rules on the use of the pools will be published at least twice each year in the Telltales, one such publication to be posted in June immediately before the start of the summer swimming season.

## 6. Lifeguards

Kaneohe Yacht Club will hire a qualified lifeguard to be in attendance at the swimming pool during the months of June through August during such hours as the Club Manager may direct.